

Housekeeping and changes to the BRDMHA Constitution 2023/2024

Submitted by Executive Committee.

- 1) Page 4 - 4.1d Revise Belle River Canadiens Junior C Hockey to Lakeshore Canadiens Junior C Hockey.
Rationale – Name changed in 2015
- 2) Page 5 – 6.1d – Remove “ If Vacancy occurs and it cannot be filled by current membership: the board reserve the right fill the position with the current director until the spring Annual General Meeting
Rationale: Should not be in this section but in Section 8.
- 3) Page 6 – 6.5 - Remove Family discounts are for families with 3 or more children registered with Belle River District Minor Hockey Association; submission via form only to be completed in January with the deadline of February 15th annually. If registration was paid for by the Lakeshore Assistance program the family does not qualify for a family discount.
Rationale: The family discount was removed three years ago during the AGM.
- 4) Page 6 – 6.8 – Revise to read as BRDMHA reserves the right to refuse any Membership application provided it is not without discrimination because of race, ancestry, place of origin, color, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, record of offenses, marital status, family status or disability.
Rationale: As required by law if we refuse registration, it cannot be against the human rights code.
Rationale: Needed to add to complaint.
- 5) Page 8 8.1B - Number of Directors; the Affairs of the Association shall be managed by a board that Consists of 7 to 21 Elected Directors.
Rationale: This needs to be updated to reflect our current board size correctly and allow for room for growth.

- 6) Page 9 7.8
Revise Travel Director to VP of Travel Hockey

Add.

Page 9 - 8.2 - Committees

8.2a Executive Committee.

Composition of the Executive: The Executives of the association will consist of the following positions: President (Chairperson of the Executive); VP of House League (2), VP of Travel Hockey, Director of Coaching Development, Director of Player Development, Secretary, Finance Officer; Director of Risk and Resolution.

Add Page 9 - 8.2b Dispute Resolution Committee. (DRC)

Composition of the DRC – Director of Risk and Resolution (Chair), Director of Player Development, Director of Coaching Development, and up to two Additional members in case of Conflict of Interest.

Add

Page 9 8.2c – Governance, Strategic Planning Committee

Composition of the GSPC – President (Chair, or as directed by the president) Director of Coach Development, VP house league (2), VP of Travel Hockey, Registrar, Scheduler, Risk and Resolution, and up to 2 additional members of the Board of Directors as the chair requests.

Add

Page 9 8.2d – Coach Selection Committee.

Composition of the Coach Selection Committee. – Director of Coaching Development (Chair); VP of Travel Hockey, and up to 3 additional Members and the chair requires.

Add Page 9 8.2e – Finance Committee.

Composition of the Finance Committee - Finance Officer (Chair), President, and up to two additional board members as the Chair requires.

Rationale: Include our Committees of the Board of Directors in the Constitution.

7) Page 10 C) Terms of Office.

- a) Remove the Prefix Executive from any board member titles.
- b) Remove the director position of VP of Hockey Operations. Replace with VP of Travel Hockey
- c) Revise the Title of Director of House League to VP of House League
- d) Remove Director of Registration from a board position to a Staff Position.
- e) Remove Director of Scheduling from a board position to a Staff Position.
- f) Remove the Director of Bings from a board position to a Staff Position.
- g) Revise Director of Technical Skills to Technical Skills Coach
- h) Revise Director of Goalie Development to Goalie Development Coach
- i) Revise Director of House League to VP of House League U11-U21
- j) Add New Director Position of VP of House League U5-U21

Rationale. Housekeeping of the Position names of the Board of Directors

Revised to match above.

The following positions shall be elected for a two (2) year term on the even years:

President.
VP Travel Hockey
Finance Officer
Director of Risk & Resolution
Director and Referee in Chief
Director of Coach Development
Director of Fundraising
Director of Public Relations/Website
Director of Special Programs

The following Positions shall be elected for a two (2) year term on the odd years:

VP House League U11-U21
VP House League U5-U9
Director of Player Development
Secretary
Director of Tournaments
Director of Sponsorship
Director of Equipment
Director of Events

The following Positions shall be elected for a one(1) year term.

Director at Large
Director at Large
Director at Large

Staff Positions

Convener of HL U5

Convener of HL U6/U7

Convener of HL U8

Convener of HL U9

Convener of HL U11

Convener of HL U13

Convener of HL U15

Convener of HL U21

Technical Skills Coach

Goalie Development Coach

Administrator

Ice Scheduler

Registration

Bingo Chair

- 8) Page 11. 8.1e Add – All Role board positions need to be filled before a Director at Large position is filled.

Rationale: No open Board positions that have duties of the board should be left open

- 9) Page 11 – 9.2 Revise the same positions as Point # 6 above.

- 10)Page 12 – Replace VP of Hockey Operations with VP of Travel Hockey.

- Revise Travel director to VP of Travel Hockey
- Revise Treasurer to Finance Director
- Revise point i) to read Candidates shall of served on the Executive Committee for the Past two (2) years.

Rationale: General Housekeeping

- 11)Page 15 – 10.11c – Revise the wording to The Association “MUST” purchase and maintain such insurance for the benefit of its directors.

Rationale: House Keeping

- 12)Page 16 – 10.12. Add the following a 10.12. A breach of confidentiality will result in termination of the director position.

Rationale: If breach of Confidential information is leaked, if found out the person leaking would be terminated.

- 13)Page 16 – Remove the Prefix of Executive of all Directors positions.

Rationale: General Housekeeping

- 14)Page 18 11.7a Add the following responsibilities.

- Chair of the Executive Committee
- Along with The Finance officer they are responsible for making sound investment choices that are in the best interest of the Association.
- Has Co-signing Authority on all accounts associated with the Association.

11.7b

Add Chair of the Finance Committee-
Add Member of the Executive Committee

11.7c

Add Member of the Executive Committee

11.7D

Add Member of the Executive Committee

11.7e

Add Member of the Executive Committee

Page 20

11.7f

Change Director of Scheduling to Ice Scheduler (STAFF POSITION)

11.7g

Change Director of House League to VP of House League U11-U21

Page 21

11.7h (v)

Change Treasurer to Finance Officer.

11.7i (ii) Remove entirely - duplicated from (i) above

Add. Maintain and monitor all Required coaching certifications for our Coaches and trainers.

11.7 (iii) Remove Entirely

Add – Member of the Executive Committee.

11.k

Remove the Executive Director and change to Registrar. (STAFF POSITION)

11.7I

(iii) Remove entirely - Add to Administrators Job Description.

(Viii) Remove entirely

(Xii) remove entirely.

(Xiiii) remove entirely.

(Xiv) remove entirely.

(Xv) – Remove Entirely - Add to Administrator Job Description including Swipe door entry cards and any BRDMHA property (ie, Phones, Laptops, Etc)

Page 23 –

11.7M

(Vii)Remove entirely.

Viii) Revise to Organize and provide Tournament Schedule.

Add – Create a Tournament Committee to assist with the duties related to the operation of the Tournament.

11.7m

(v) – Remove Entirely

(vi) – Remove entirely

(vii) – Remove entirely

11.7 O

Remove the Executive from the Directors position.

(iv) – Revise to Responsible for having all Volunteers complete Vulnerable Sector Checks, or declarations following the OHF process.

11.7q – Remove entirely

Page 25

11.7r – Remove Entirely – Duplicate

11.7s

(ii) Responsible for all communications to our membership, ie Website Articles, Email Blasts, and social media

(iii) Responsible for Maintaining the Association Website (BRDMHA.COM) not limited to Security access, Roles, articles, sponsors, Seasonal setup.

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11.7v

Revise Director of Bingos and Change to Bingo Chair (STAFF POSITION)

(ii) – Responsible for Scheduling bingo dates with Bingo Coordinator.

(iii) – Responsible for recruiting, training, and scheduling volunteers to attend Bingo Sessions.

(iv) – Responsible for completing all bingo-associated documents and reports and submitting them to the Bingo Coordinator and the Town of Lakeshore.

Page 27

11.7x

Add - Administrator

11.7y

Add - Goalie Development Coach

11.7z

Add – Technical Skills Coach.

Page 27

12.1

Remove References of Executive.

Additions to the following Policies -

- 1) Travel Operations Policy – Uniform Policy (Submitted by JP Trepanier)
- 2) Travel Operations Policy – Affiliated player policy. (Submitted by JP Trepanier)
- 3) Fair Play code (Submitted by Brad Hart – Edited by Paul Gray)