

Risk Management Officer

Term: **2 YEARS**

Experience Requirements

- Knowledge of General Meeting proceedings
- Basic Computer Knowledge – Internet, MS Office
- Knowledge of BRDMHA Constitution, Bylaws

Responsibilities

1. Serve as Chairperson of the Dispute Resolution Committee
2. With the assistance of the Board of Directors solicit and appoint members to the Dispute Resolution Committee.
3. Maintain all records related to Discipline
4. Maintain the Hockey Canada Registry with Coaches/volunteers Vulnerable Sector Certificates.
5. Act as director at Large, and assist other directors with various other areas of the association when needed.
6. Attend all monthly board meetings including Semi and or Annual general meeting as scheduled.
7. Position shall be a two year term elected in even number years.